



SOUTH PAULDING HIGH SCHOOL
HOME OF THE SPARTAN BATTALION
1364 WINN ROAD
DOUGLASVILLE, GA 30134

SPHS-JROTC

18 July 2023

MEMORANDUM FOR RECORD

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Battalion Challenge Coin Policy

1. The following guidelines will be adhered to for cadets to earn and be awarded the SPHS Army JROTC Spartan Battalion Challenge Coin.
2. Purpose: The purpose of this memorandum is to describe the requirements for a South Paulding High School JROTC cadet to earn their Battalion Challenge Coin. This policy will be used to keep track of each cadets' participation and achieving requirements to be awarded the Spartan Battalion Unit Coin. The Spartan Battalion Coin will only be awarded to cadets who meet these requirements. This system will be enforced to ensure all cadets have the equal opportunity to earn their Battalion Coin based on their holistic commitment and participation in JROTC activities to support the Spartan Battalion. Spartan Battalion Coins are awarded based strictly on the individual cadet's performance. The Senior Army Instructor (SAI) and Army Instructor (AI) have the only authority to award the Spartan Battalion Coins.
3. All cadets will maintain their personal copy of the coin score sheet in their Cadet Portfolios. The official copy will be maintained by the SAI and AI. The official copy is only copy which will be utilized to determine whether a cadet meets the requirements to earn their Spartan Battalion Coin.
4. Cadets are required to submit and ensure that met requirements are reported and annotated on their Official copy within 30 days of meeting the requirement. After 30 days, the action will not be recorded and not count towards earning the Spartan Battalion Coin.
5. Requirements to earn the coin are as follows (see enclosure):
 - a. Time: The Cadet must complete 2.5 years of JROTC (5 Semesters).
 - b. Rank: The Cadet must achieve the rank of Staff Sergeant or higher.
 - c. Leadership: The Cadet must successfully serve two semesters in a leadership position (Squad Leader, Platoon Sergeant, First Sergeant, Command Sergeant Major, Executive Officer, Commander, Battalion Staff, Battalion Command Group).

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Battalion Challenge Coin Policy

d. JROTC Grade: The Cadet must maintain a B average or higher every semester (per final semester grade)

e. Grade Point Average: The Cadet must maintain a 2.5 Cumulative Grade Point Average.

f. Uniform Inspections: The Cadet cannot miss more than 1 uniform inspection per year.

g. Fitness: The Cadet must score in the 50th percentile in 3 of 5 events during a record Cadet Challenge fitness test.

h. Raider/Drill Meet Support: The Cadet must actively support a South Paulding hosted Drill or Raider Meets each year (Drill and Raider Team members are exempt while a member of the team).

i. Suspensions: The Cadet may have no more than five cumulative days of Out of School Suspension (OSS) and/or In School Suspension. The five cumulative days can be a combination of OSS and ISS.

j. Extra-curricular JROTC activities/events: The Cadet must earn 20-points worth of out of class extra-curricular activities. These activities include:

i. 1 - Point events: Community Support Events, School Support Events, Parking Details, Stadium Clean Up, Active Membership in SPHS Clubs, JROTC Recruiting Activity, completing a Varsity, JV or Freshman sports season and other events approved by the SAI or AI.

ii. 2 – Point events: Completing a full season of Color Guard, Drill Team, Raider Team, Sabre Team, or Academic Team. An additional 1-point can be earned if you actively complete in the State Championship for you team. Earn a National Level JROTC Award.

iii. 3 – Point events: Complete JCLC (JROTC Summer Camp) or Basic Training.

k. Fundraisers: The Cadet must successfully participate (meet directed goals) in two fundraisers.

6. Spartan Battalion Coin requirements may be waived based upon the performance of the Cadet at the discretion of the SAI and/or AI. A maximum of two waivers may be waived to award the coin. Exceptions can be made for transfer students who do not meet the 2.5-year requirement while enrolled in the Spartan Battalion during their senior year.

7. The Spartan Battalion presents Graduation Stoles to all graduating seniors as a token of appreciation. Seniors must be enrolled in JROTC at the time of graduation to be eligible to receive their Stole.

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Battalion Challenge Coin Policy

8. The point of contact for this memorandum is Major (retired) Robert Newbill at (770) 949-9221, extension 40705 or rnewbill@paulding.k12.ga.us.

Encl: Battalion Challenge
Coin Score Sheet

DISTRIBUTION:

Commander
Spartan Battalion
A Company
B Company
C Company



ROBERT L. NEWBILL III
MAJ, USA, RETIRED
Senior Army Instructor, South Paulding HS

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Battalion Challenge Coin Policy

Spartan Battalion Challenge Coin Score Sheet

Cadet Name: _____

Time: **Confirmed** _____ **Date** _____

Complete 2.5 years of JROTC (5 semesters).

Rank: **Confirmed** _____ **Date** _____

Achieve the rank of Staff Sergeant or higher.

Leadership: **Confirmed** _____ **Date** _____

Successfully served two semesters in a leadership position (Squad Leader, Platoon Sergeant, First Sergeant, Executive Officer, Commander, Battalion Staff, Battalion Command Group).

JROTC Grade: **LET 1A** _____ **LET 1B** _____ **Date** _____

LET 2A _____ **LET 2B** _____ **Date** _____

LET 3A _____ **LET 3B** _____ **Date** _____

LET 4A _____ **LET 4B** _____ **Date** _____

B average or higher every semester (per final semester grade).

G.P.A.: **Confirmed** _____ **Date** _____

2.5 Cumulative G.P.A.

Uniform Inspection: **LET 1A** _____ **LET 1B** _____ **Date** _____

LET 2A _____ **LET 2B** _____ **Date** _____

LET 3A _____ **LET 3B** _____ **Date** _____

LET 4A _____ **LET 4B** _____ **Date** _____

Cannot miss more than 1 Inspection per year

Fitness: **Confirmed** _____ **Date** _____

Score 50% in during a record Cadet Challenge in 3 of 5 events.

Raider/Drill Meet Support: **Confirmed** _____ **Date** _____

Confirmed _____ **Date** _____

Confirmed _____ **Date** _____

Actively Support a SPHS Raider/Drill Meets each school year

(Team members are exempt for years on the team)

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Battalion Challenge Coin Policy

Suspensions: LET 1A _____ LET 1B _____ Date _____
LET 2A _____ LET 2B _____ Date _____
LET 3A _____ LET 3B _____ Date _____
LET 4A _____ LET 4B _____ Date _____

No more than five cumulative days Out of school (OSS) or In school (ISS) suspension.

Extra-curricular: Confirmed _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____
Event _____ Date _____ Event _____ Date _____

Earn 20 points for participation in out of class extra-curricular activities (High School Recruiting (2-pts), Community Support, School Support Events, Parking Details, Stadium Clean up) Color Guard, Drill Team, Raider Team, Sabre Team (2-pts for completing a season) SPHS Varsity/JV Sports (1-pts for completing a season), Active membership in Clubs, JCLC (3-pts), etc

Fundraisers: Confirmed _____ Date _____
Confirmed _____ Date _____

Successfully participate (meet directed goal) in two fundraisers.

Requirements may be waived solely based upon the performance of the Cadet at the discretion of the SAI and AI (Maximum of two waivers).

JROTC Graduation Stoles are only presented to Cadets enrolled in JROTC at the completion of their Senior year.

Cadet is approved to receive their Spartan Battalion Challenge Coin

Signature: _____ Date: _____

SAI or AI Signature