



SOUTH PAULDING HIGH SCHOOL
HOME OF THE SPARTAN BATTALION
1364 WINN ROAD
DOUGLASVILLE, GA 30134

SPHS-JROTC

18 July 2023


MEMORANDUM FOR RECORD

SUBJECT: South Paulding High School (SPHS) Junior Reserve Officer Training Corps (JROTC) Drill and Ceremony Policy

1. The following guidelines will be adhered to for the conduct of all assigned Drill and Ceremony (Leadership Lab) to the SPHS JROTC program.
2. Purpose: The purpose of this to ensure all Cadets know and understand the SPHS JROTC Drill and Ceremony Policy. The Senior Army Instructor and Army Instructor are the only personnel with the authority to change this policy. Those amendments will be published as needed.
3. South Paulding High School JROTC Cadets will participate in Leadership Lab (Drill & Ceremony) throughout the school year. During this instruction, we will teach the Cadets how to march, conduct military customs and courtesies, and perform manual of arms.
4. Alternating Mondays will be a scheduled Leadership Lab (Drill and Ceremony) and, occasionally, Tuesdays after uniform inspection. Cadets are responsible for reading the training schedule to ensure they know when Leadership Labs will be conducted. Adjustments to Leadership Lab will be made as needed to meet other school requirements. Cadets are required to actively participate in Leadership Labs.
5. Cadets are not allowed to have their cell phones during Leadership Lab.
6. Cadets are required to wear lace up shoes for Leadership Lab. Flip flops, high heels, sandals or any other open toe footwear are not authorized. Flats for females are fine if the footwear will stay on their feet while turning and pivoting. Cadets may bring acceptable footwear for Leadership Lab and then change for their JROTC class period if they desire.
7. Cadets are required to dress appropriately for Leadership Lab during warm and cold weather months. During warm months, Cadets are required to carry a water source while outside. Leadership Lab will take place outside on most occasions to include winter months. Cadets are responsible to ensure they come prepared to go outside during the colder months with appropriate clothing (jackets, knit caps, gloves).
8. Cadets who do not adhere to Leadership Lab requirements will receive a zero (0) grade for the day.

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9. The point of contact for this memorandum is Major (retired) Robert Newbill at (770) 949-9221, extension 40705 or rnewbill@paulding.k12.ga.us.



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