



SOUTH PAULDING HIGH SCHOOL
HOME OF THE SPARTAN BATTALION
1364 WINN ROAD
DOUGLASVILLE, GA 30134

SPHS-JROTC

2 August 2023

MEMORANDUM FOR RECORD

SUBJECT: 2023-24 JROTC Syllabus

1. Instructors:

- a. Senior Army Instructor, Major(R) Robert Newbill, primary LET 3&4 instructor.
- b. Army Instructor, Sergeant First Class(R) James Glenn, primary LET 1&2 instructor.

2. Course and Title: JROTC Leadership and Education Training (LET), Units 1 – 4.

a. JROTC classes may be taken for elective credit by all South Paulding High School students regardless of academic level. Students in other accredited secondary schools (including home schooling) may also enroll in JROTC classes with the permission of the Principal and the Paulding County School District. JROTC is offered as a 4-year program with a varied curriculum offered throughout each year that will progressively challenge cadets. Advancement to the next LET level is possible upon recommendation of the Senior Army Instructor (SAI) or Army Instructor (AI) for exceptional performance within the JROTC program. Following is a breakdown of the LET levels:

- (1) LET 1: All freshmen and first year JROTC cadets regardless of academic level.
- (2) LET 2: Second year JROTC cadets who have completed LET 1 and are at least sophomores.
- (3) LET 3: Third year JROTC cadets who have completed LET1, 2, and are a junior or senior.
- (4) LET 4: Fourth year JROTC cadets who have completed LET 1, 2, 3, are seniors, and selected by the SAI. LET 4 selection is based on the performance and commitment to the JROTC program and at the discretion of the SAI. It is not a guarantee just because the cadet is a senior.

3. Weekly Schedule.

a. Weekly schedules will be posted in the classrooms and on the program web site at <https://sphsjrotc.weebly.com/> but will, generally, follow the model below. Cadets are responsible for checking the training schedule for changes.

- (1) Monday: Leadership Lab (LL) – LL consists of cadet led physical training (PT) and/or drill and ceremony training.
- (2) Tuesday: Uniform inspection – cadets are responsible for maintaining and wearing their uniforms in accordance with the program uniform policy.

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(3) Wednesday, Thursday: Curriculum – instructor led classes on JROTC course materials.

(4) Friday: PT – athletic events geared toward inspiring competition.

4. Grading Policies.

a. Most of the academic work will be completed in class. However, homework will sometimes be assigned, especially when group work assignments or activity planning is involved. Failure to turn-in completed work on time will result in a 10% reduction in credit each day the assignment is late.

b. Each cadet's academic success is important to the Army Instructors. Feel free to contact an instructor with questions or for a clarification of assigned work. Do this before an assignment is due because it will not be an acceptable excuse on the day that work is due.

c. Cadets missing an assignment or test because of an excused absence will have two school days to make-up the work or test. Cadets missing an assignment or test because of an unexcused absence will not be allowed to make-up the missing assignment or test and will forfeit the applicable academic points. It is each cadet's responsibility to learn what work you've missed and make it up within the prescribed time limits.

5. Assignments and their Weightings.

a. A final exam is given at the end of each semester which will comprise 20% of the cadet's final semester grade.

b. The remaining 80% of the cadet's grade is consists of the following:

(1) Formative assignments (29%): quizzes, classwork, participation

(2) Summative assessments (71%): tests, projects, papers, uniform inspections

6. Expectations and Responsibilities.

a. Cadets should be prepared for class and obey classroom rules which follow. Cadet leaders must be prepared to enforce classroom rules as part of their duties.

(1) Respect each other and the instructors. You are now part of a team.

(2) Be at your desk when the bell rings. No phones, food (by exception), or open-top drink are allowed in class. Demonstrate self-discipline.

(3) Participate. Be an active member of your organization.

(4) Adhere to the cadet creed. Do the right thing, always.

(5) Follow all Paulding County School District rules and policies.

b. Classroom participation is important, and cadets are highly encouraged to become involved in JROTC teams and other extracurricular activities. Cadets who merely attend class – even those who consistently receive superior grades for their academic work – yet fail to participate in our extracurricular activities are not taking full advantage of what the JROTC program has to offer.

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c. Cadets are expected to give their best effort in all their classes, not just JROTC. Cadets who fail to achieve and maintain a minimum cumulative grade point average (GPA) of 2.0 ("C" average) will not be allowed to hold leadership positions, be a member of a JROTC team, or participate in other JROTC extracurricular activities or trips.

d. Cadets should return all required forms with complete information to the Army Instructors on time. Cadets will not be allowed to participate in activities or be issued a uniform until the required forms with parental/guardian signatures and other information are returned to the Army Instructors.

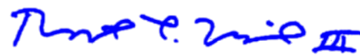
e. Although extracurricular and co-curricular activities are voluntary (see the "Grading" section for details), all cadets are expected to make an effort to participate in battalion formations when conducted, the annual JROTC Awards Ceremony, parades, and other significant activities. The Army Instructors understand associated with trying to participate in activities (i.e. – transportation, schedule conflicts, illnesses, etc.), but academic points will be awarded for participation, so cadets should try to participate whenever possible.

f. Cadets will not enter either the Army Instructors' Office or Supply Room without the permission of an Army Instructor.

g. Cadets are authorized six restroom passes per semester. However, the SAI/AI will assess each situation individually.

7. The JROTC program is physically demanding and incorporates such subject matter as air rifle marksmanship. Safety and self-awareness will be taught, emphasized, and enforced throughout the academic year in class and at competitions. Cadets are required to agree to the Parent Release form as well to conduct themselves in accordance with the rules of conduct and standards of behavior that is outlined in this document, as well as the Paulding County School District and South Paulding High School policies. Failure to follow these procedures may lead to severe injury or death. If violations happen, the offending cadet may face a tribunal and/or be removed from the course.

8. The point of contact for this memorandum is Major (retired) Robert Newbill at rnewbill@paulding.k12.ga.us.



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